

Morwenstow Parish Council

Minutes of the meeting held on
Wednesday 17th February 2016 at 7.30pm in Shop Chapel

- 1 **Attendance** Meeting chaired by Cllr. Hobbs. Also present were Cllrs. Braund, Chapman, Colwill, Francis, Rogers and Wickett and the clerk
- 2 **Apologies** Were received from Cllrs. Boundy, Savage, Tilbey and C Cllr. Dolphin.
- 3 **Minutes** Minutes of the meeting held on 20th January were agreed and signed as an accurate record of the meeting.
- 4 **Matters Arising from the Minutes** Camel Glass have replaced the seals on the C C public toilet doors but still problems with the weather strips at the bottom. Cllr. Hobbs to speak to Camel Glass. The landowner will repair the ladder style at Westcott. DBS check for Cllr. Colwill has been completed. 3 Cllrs. still to be checked. 3 Cllrs. and the clerk attended the paperless planning workshop at Bude, which was informative.
- 5 **Dispensations/disclosure of interest for items on the agenda** None.
- 6 **Date setting for events in 2016** It was resolved that the Annual Meeting of the Parish Council would be on 18th May. The Annual Parish meeting would be on 25th May and would follow the same format as last year which worked well. Clerk to invite Jeff Cherrington from National Trust to speak. The carol singing would be on 14th December. It would depend on the weather but would probably be inside community centre rather than round the tree. Cllr. Rogers had spoken to school to ask if children could sing and Cllr. Hobbs to contact local singing group. Charity to be decided at June meeting.
- 7 **Schedule of works for Parish** The fence around the playpark area is beyond repair and needs replacing. Note to be put in Hamlets to ask for quotes. The fence at Woolley Green needs repairing. Cllrs. Hobbs and Colwill to assess and note to be put in Hamlets to ask for quotes. Cllr. Hobbs to be the contact for further details and receiving written quotes. The C C car park needs attention near the main entrance doors. To be looked at to see what needs to be done. Discuss next meeting. Bus shelter at Woodford needs a coat of paint. Note to be put in Hamlets for volunteer. Paint to be provided by Parish Council.
- 8 **Annual inspection of playpark** Resolved that Nick Adams should be engaged again to carry out the annual inspection. Decide after we receive his report if any items need attention or replacement. Clerk to arrange.
- 9 **Appointment of internal auditor and new arrangements for external audit** Resolved that Helen Taylor should be asked to carry out the 2015/2016 internal audit. Clerk to contact. Resolved to accept Option 3 of the SAAA scheme for Smaller Authority Local Audit Regulations.
- 10 **Clerk's annual review confirmation** Clerk thanked the Cllrs. for their offer in January to raise salary to next SCP level and increase weekly hours by 2. Accepted rise and 1 extra hour, to be applied from 1 Jan 2016.
- 11 **Local Maintenance Partnership & SWCP offer 2016** Offer from Cormac received. LMP amount increased by 10%. Resolved to accept. SWCP offer also received. No increase of amount. Resolved to accept. All paperwork passed to Cllr. Boundy. Clerk to respond to Cormac. Note to be put in Hamlets for tenders.
- 12 **Correspondence**
 1. Cornwall Council Changes to Cornwall Local Plan Strategic Document
 2. Cornwall Council Cornwall Devolution Newsletter
 3. Cornwall Council Message from John Pollard
 4. Cornwall Council Paperless Planning training for clerks in Launceston 17 March
 5. Cornwall Council NHS Kernow survey
 6. Devon & Cornwall Police Level of Engagement Terms
 7. Torridge Council Application for Bradworthy Neighbourhood Area
 8. Rural Services Network Survey
 9. Various Regular weekly/monthly newsletters/other

All above noted. Item 6 Clerk to respond and confirm that Clerk will attend Tactical Intervention Meetings, probably monthly, and Cllr. Savage or clerk will attend Police Liaison Group meetings.
- 13 **Members Reports** A number of pot holes have been repaired but some of the surfaces have broken up again. Cllr. Hobbs to speak to Glen Hayden. Further complaints received about speeding in and around Shop. Clerk to bring to attention of Police at Liaison Group meeting. The Freeman of the Parish was brought up again. It was resolved at the November meeting that this would be put on the agenda for the April meeting.
- 14 **Finances** 3 cheques, numbers 001602-1604, totalling £2735.05 were authorised for payment. No credits into account.

001602 PSJ Garden Svs	Footpath cutting & playing field maintenance	£2043.50	A14/17/2/16	A11/18/2/15
001603 Lonsdale	Hamlets February	£96.35	A14/17/2/16	
001604 S Joyner	Reimbursement website equipment/set up fund	£595.20	A14/17/2/16	A10/21/10/15
- 15 **To Take Questions/ Any other Business the Chairman considers important** Resolved to give prize monies of £15, £10, £5 for 1st, 2nd, 3rd in 3 categories at a Walking Carnival to celebrate Queen's 90th birthday in June. Date to be decided. Liaise with Community Centre.

The Chairman closed the meeting at 9.00pm